

**GALENA PARK INDEPENDENT SCHOOL DISTRICT  
MINUTES OF THE BOARD MEETING**

Regular Meeting

Monday, June 10, 2024

Administration Building of Galena Park Independent School District

14705 Woodforest Blvd.

Houston, TX 77015

6:00 PM

The Board of Trustees of Galena Park Independent School District met for a Regular Meeting on Monday, June 10, 2024 with the following members present: President, Noe Esparza; Vice President, Norma Hernandez; Secretary, Ramon Garza; Trustees: Adrian Stephens, Linda Clark Sherrard, Jose Jimenez, Amanda Erebia and Dr. John Moore, Superintendent of Schools. Elizabeth Valdez recorded the minutes.

**EXECUTIVE SESSION:** At 5:26 p.m., the Board met in Executive Session as authorized by Sections 551.001 through 551.084, et seq of the Texas Government Code pursuant to:

- A. **Section 551.071 Attorney/Client Consultation - For the purpose of a private consultation with the Board's attorney on any or all subjects or matters authorized by law.**
- B. **Section 551.074 Personnel - Deliberate appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public employee.**
  - 1. Consider Board Member responsibilities.
  - 2. Consider Superintendent responsibilities.
  - 3. Consider approval of the employment of contractual personnel as presented.
  - 4. Board President, Noe Esparza, will lead the Trustees as they discuss and appoint new Board Officers for the 2024-2025 school year.

At 6:00 p.m., Mr. Esparza announced that Executive Session was adjourned, and the Board would meet in Public Session for the following action on items discussed in Executive Session.

Mr. Esparza called for a motion to approve the employment of contract personnel.

A motion was made by Norma Hernandez and seconded by Jose Jimenez. The motion passed with a vote of 7-0-0.

Mr. Esparza called for a motion to elect Norma Hernandez for the office of President of the Galena Park ISD Board of Trustees for the 2024-2025 school year.

A motion was made by Adrian Stephens and seconded by Amanda Erebia. The motion passed with a vote of 7-0-0.

Mr. Esparza called for a motion to elect Ramon Garza for the office of Vice President of the Galena Park ISD Board of Trustees for the 2024-2025 school year.

A motion was made by Norma Hernandez and seconded by Adrian Stephens. The motion passed with a vote of 7-0-0.

Mr. Esparza called for a motion to elect Linda Sherrard for the office of Secretary of the Galena Park ISD Board of Trustees for the 2024-2025 school year.

A motion was made by Ramon Garza and seconded by Jose Jimenez. The motion passed with a vote of 7-0-0.

**REGULAR MEETING:** At 6:02 p.m., Mr. Esparza called the meeting to order. Jose Jimenez opened the meeting with a prayer, the pledges to the American and Texas flags were led by the Board of Trustees.

**PUBLIC COMMENT ITEMS:**

**A. Public Comment for Posted Agenda Items**

There were no public comments for posted agenda items.

**B. Public Comment for Non-Agenda Items**

Ms. Adrian Porras presented an energy check from TASB. Dr. John Moore, Galena Park ISD Superintendent delivered a public comment recognizing and thanking Dr. Sonya Niazy, Mrs. Elizabeth Lalor, and Mrs. Wanda Heath Johnson for their years of service to Galena Park ISD. Ms. Staci Childs, submitted a public comment but she did not show up to the Board Meeting. The Board President called out her name, but she never stepped up to the podium. Board President stated that she was not present.

**ADMINISTRATION OF OATH OF OFFICE TO ELECTED BOARD MEMBERS:**

- A. Judge Joe Stephens, Justice of the Peace - Precinct 3, administered the Oath of Office to Adrian Stephens, Position 1.
- B. Judge Joe Stephens, Justice of the Peace - Precinct 3, with the assistance of Pastor, Rob Morris, administered the ceremonial Oath of Office to Amanda Erebia, Position 2, who was officially sworn in on May 14, 2024.

**RECOGNITION:** Dr. Moore and Noe Esparza recognized the following:**A. Employee:**

1. Galena Park ISD will recognize the Business Operations, Energy Management, and Purchasing Departments for earning a rebate from the Texas Association of School Boards Energy Cooperative.

**B. Student:**

1. Galena Park ISD will recognize North Shore Senior High School student Johnny Dixon III, for receiving the 2024 Student Heroes Award from The State Board of Education (SBOE).
2. Galena Park ISD will recognize Alyssa Silva, senior at Galena Park High School, for being the first ever Future Farmers of America participant to advance to sale at the Houston Livestock Show and Rodeo Market Lamb Show in March.
3. Galena Park ISD will recognize North Shore Senior High School students James Tamez and Jacob Tijerina for advancing to and competing at the 2024 Texas Future Business Leaders of America State Leadership Conference in Galveston, TX in April and will also compete nationally in Florida.
4. Galena Park ISD will recognize the Texas Art Education Association 2024 Visual Arts Scholastic Event winners who earned gold medallions as a result of their outstanding ratings.

**Galena Park High School Winners:**

- Andrea Aguirre, for Kayla
- David Morales, for Mi Luz Guia
- Madelyn Trevino, for Shattered Pieces and Reaching Out

**North Shore Senior High School Winners:**

- Cameron Centeno, for Eye Candy
- Ruth I. Garcia, for Birds of a Feather Flock Together
- Alondra Granados, for Golden Blue
- Yahaira Leon Lara, for Echoes of The Final Chord

**BOARD COMMENTS:** Ramon Garza, wished everyone a happy summer and for everyone to be safe. Norma Hernandez, congratulated Adrian Stephens and welcomed Amanda Erebia to the board. Jose Jimenez, thanked Noe Esparza for his year of service as the Board President. Adrian Stephens, thanked Dr. Niazy and Mrs. Lalor for their service in GPISD.

**NEW BUSINESS – ACTION:**

Mr. Esparza asked the Board if there was a motion to approve the Board Resolution authorizing the District to pay employees for the missed workday or any work performed to directly mitigate the emergency closure on May 17, 2024, May 20, 2024, through May 21, 2024, due to inclement weather conditions in accordance with the purpose and parameters outlined in the resolution.

A motion was made by Jose Jimenez and seconded by Adrian Stephens to approve the Board Resolution authorizing the District to pay employees for missed workdays due to inclement weather, as presented. The motion passed with a vote of 7-0-0.

**CONSENT AGENDAS – ACTION:** So that audience members might better understand the Consent Agenda process, Mrs. Hernandez stated that the Board members receive Agenda Items prior to each Board meeting and are given adequate time to go through each Agenda Item thoroughly and to ask questions of the staff, if needed.

Mr. Esparza asked the Board if any item from the General Consent Agenda should be removed for a separate vote. No item was requested for separate vote, and the General Consent Agenda was presented for a motion.

**A. General Consent Agenda:**

1. Consider approval of the minutes for the Workshop and Regular Meeting held on May 13.
2. Consider approval of the low attendance waiver application for Normandy Crossing Elementary School to the Texas Education Agency, for low attendance days in May due to weather, to be removed from the calculations for average daily attendance.
3. Consider approval of the low attendance waiver application for Green Valley Elementary School to the Texas Education Agency, for low attendance days in May due to weather, to be removed from the calculations for average daily attendance.

4. Consider approval of the District's low attendance waiver application to the Texas Education Agency, for low attendance days in May due to weather, to be removed from the calculations for average daily attendance.
5. Consider approval of the District's missed instructional day waiver application to the Texas Education Agency for May 20, 2024, through May 21, 2024, due to weather, to be removed from the calculations for average daily attendance.

A motion was made by Norma Hernandez and seconded by Amanda Erebia to approve the General Consent Agenda as presented. The motion passed with a vote of 7-0-0.

Mr. Esparza asked the Board if any item from the Construction Consent Agenda should be removed for separate vote. No item was requested for separate vote, and the Construction Consent Agenda was presented for a motion.

**A. Construction Consent Agenda:**

1. Consider approval of negative Change Order #001 in the amount of \$28,021.00, and authorize final payment to American Mechanical Services of Houston, LLC, for Tice Elementary School HVAC Upgrades (Project 111-2022) with a final construction cost not to exceed \$1,310,979.00
2. Consider approval of negative Change Order #001 in the amount of \$48,410, and authorize final payment to Prime Contractors, Inc., for Adaptive Playground (Project 115-2022) with a final construction cost not to exceed \$736,590.
3. Consider approval of negative Change Order #001 in the amount of \$53,105.78, and authorize final payment to American Mechanical Services of Houston, LLC, for MacArthur Elementary School HVAC Upgrades (Project 107-2022) with a final construction cost not to exceed \$2,786,561.22.
4. Consider approval of the award of CSP 24-206 for the North Shore Senior High Ninth Grade Center Chiller Replacement (Project 003.1-2023) to CFI Mechanical, for an estimated amount not to exceed \$1,827,833.00, including a \$101,000.00 owner's contingency, and delegate authority to the Superintendent, or designee, to negotiate and execute a contract with the selected company.
5. Consider approval of the interior waterline replacement at North Shore Middle School (Lifecycle Project L229) by Jamail & Smith Construction, LP via BuyBoard contract #728-24 for an estimated amount of \$215,000.
6. Consider approval of, and delegate authority to the Superintendent, or designee, to negotiate and execute a contract with Jamail and Smith Construction, via BuyBoard Contract #728-24, for an estimated amount of \$305,100.

A motion was made by Linda Sherrard and seconded by Ramon Garza to approve the Construction Consent Agenda as presented. The motion passed with a vote of 7-0-0.

Mr. Esparza asked the Board if any item from the Financial Consent Agenda should be removed for separate vote. No item was requested for separate vote, and the Financial Consent Agenda was presented for a motion.

**A. Financial Consent Agenda:**

1. Consider approval of the purchase of Connect to Literacy for English for the term of August 07, 2024, through May 31, 2025, from Summit K12 via BuyBoard 65321 at an estimated amount of \$236,000.
2. Consider approval of the purchase of Benchmark Assessment System 2.0 for the term of July 1, 2024, through June 30, 2025, from Heinemann via Region V Co-Op Bid 20231002 at an estimated amount of \$210,000.
3. Consider approval of the partnership agreement with Communities In Schools of Southeast Harris County to implement two additional Cycle 12 21<sup>st</sup> Century CIS-ACE programs Year 2 at Cunningham Middle School and Sam Houston Elementary School campuses for a total of \$120,000 for four years (2024-2028).
4. Consider approval of an increase in the current year expenditures for transportation services with EverDriven Technologies, LLC through OMNIA Partners (formerly National IPA) Contract No. R190401 through August 31, 2024, at an estimated amount of \$300,000.
5. Consider approval of the 2024-2025 compensation plan inclusive of a 2% of market general pay increase for employees on the teacher salary schedule and 2% of midpoint general pay increase for all other employees tied to pay range structures.
6. Consider approval of the purchase of 27 Collaborative Response Graphics for the term of June 11, 2024, to April 30, 2025, from Critical Response Group, Inc. via TIPS 230202, utilizing the School Safety Standards grant at an estimated amount of \$91,070.
7. Consider approval to renew RFP 23-015 Garbage Collection Services, for the period July 1, 2024, through June 30, 2025, from Frontier Waste K2, LLC., at an estimated annual expenditure of \$600,000.
8. Consider approval to renew RFP 23-014 Electrical Services for the period of July 1, 2024, through June 30, 2025, from Consolidated Electrical Distributors, Inc. for an estimated expenditure of \$400,000.

9. Consider approval to renew RFP 23-013 for Asphalt Work for Paving for the period of July 1, 2024, through June 30, 2025, from Sheffield Construction & Consulting Services at an estimated amount of \$350,000.
10. Consider approval to renew RFP 23-011 University Interscholastic League Student Athletic Insurance for the period of August 1, 2024, through July 31, 2025, with Health Special Risk, Inc., at an estimated annual expenditure of \$250,000.
11. Consider approval to renew RFP 22-009 Catering Services for the period of July 1, 2024, through June 30, 2025, estimated annual expenditure of \$500,000 with the following vendors:
  - Alonti Catering (Pepi Corporation)
  - Antonio's Pizza & More
  - Boudreaux's Cajun Kitchen
  - Chick-Fil-A (DeCola Restaurants, Inc)
  - Dan & Di Corporation (Dan's Sea Food and Wings)
  - Domino's (BKD Pizza Inc.)
  - El Jalapeno Restaurant LLC
  - Flossies BBQ (Michael Moody)
  - Franchise of Panera Bread Café (Rolling Dough, Ltd.)
  - Hobo's Sandwich Shop, Inc.
  - Iguana Joes Bw8 Inc.
  - Jason's Deli (Deli Management Inc)
  - Kings BBQ LLC
  - Las Paloma's Mexican Restaurant (Palomas of Texas Restaurants Inc)
  - Luna's Mexican Restaurant
  - Mr. Gatti's Pizza (Beto Inc.)
  - PaisleyJournnee
  - Papa John's (DCT Texas II, LLC)
  - Peter Piper Pizza (Pizza Properties, Inc.)
  - Pollos y Carnes Asadas El Regio (Imperio Diaz LLC)
  - Savannah Cafe and Bakery
  - Southern Ice Cream
  - Sweets by Regina
  - Tomas Bakery LLC (Isaac & Julia Rangel)
12. Consider approval to renew RFP-22-008 General Merchandise for the period of July 1, 2024, through June 30, 2025, estimated annual expenditure of \$500,000 with the following vendors:
  - A Plus Trophy
  - Alamo Music Center
  - American Ceramic Supply Company
  - American Challenge Enterprises
  - Audio Resource Group
  - Brady Hull & Associates
  - BSN Sports
  - Bull Market Promotions
  - Cady Studios LLC
  - Carolina Biological Supply Company
  - Cavendish Square Publishing, LLC
  - Coast to Coast Computer Products, Inc.
  - Commlne Cabling, LLC
  - Delegard Tool of Texas, Inc.
  - Flinn Scientific, Inc.
  - Game One (Athletic Supply Inc)
  - Gandy Ink
  - Gateway Printing & Office Supply, Inc.
  - Graphics Unlimited, Inc.
  - Gulf Coast Specialties
  - Havard Welding Supply Co., Inc.
  - Hobby Lobby Stores, Inc.

J.A. Davis Advertising  
Junior Library Guild  
Lakeshore Learning Materials  
Music In Motion  
Next Level Libraries LLC  
Okapi Educational Publishing, Inc.  
Pacific Learning, Inc  
Phase 3 Services LLC  
Positive Promotions, Inc.  
Sam Bassett Lumber Co.  
Scholastic Inc.  
School Life, a division of Imagestuff  
Seven Sides Publishing  
Shiloh Printing LLC  
Southern Floral Company  
Stadium Creations  
Steve Weiss Music Inc.  
Sunline Products  
Sweet Pipes  
Teachers Discovery (American Eagle Co., Inc.)  
Techland Houston/CostumeWorx  
Texas Art Supply Co.  
TexGas Welding Supply, LLC  
The Master Teacher, Inc.  
The Rosen Publishing Group Inc.  
US Games  
Uvalde ACE LLC

13. Consider approval of the proposed Budget Amendments for the month of May 2024.

14. Consider approval of the purchase of Dell computers and monitors for the term of June 11, 2024, through August 31, 2024, from Dell Computer Corporation via TX DIR-TSO-3763 at an estimated amount of \$85,000.

A motion was made by Norma Hernandez and seconded by Ramon Garza to approve the Financial Consent Agenda as presented. The motion passed with a vote of 7-0-0.

**INFORMATION:** The following documents were presented for information:


**A. Sonya Haidusek-Niazy, Chief Financial Officer/Deputy Superintendent for Operational Support, presented:**

1. Tax Collection Report - April 2024
2. 2016 Bond Program Financial Report as of April 30, 2024
3. 2016 Bond Program and Facilities Construction Update

**B. Elizabeth Lalor, Deputy Superintendent for Educational Support and School Administration presented:**

1. Early Head Start 2022-2023 Annual Report
2. Early Head Start Policy Council Meeting Minutes from April 2024
3. Early Head Start Update and Fund 205 Expenditure Report Summary from April 2024

There being no other business before the Board at this time, the meeting was adjourned at 6:31 p.m.

  
Norma Hernandez, President

**ATTEST:**

  
Linda Clark Sherrard, Secretary